



## HAWKER SCHOOL

### Year 6 – Graduation Ceremony and Practice Day

**Wednesday 13<sup>th</sup> December (Week 10, Term 4)**

Dear Parents and Carers,

The following details relate to excursions to the Murrniji Theatre at Hawker College for both a practice and the final graduation ceremony. Students will walk down to Hawker College with their teachers (unless it is raining in which case Hawker College will provide a bus service). Students will leave Hawker Primary School at 9:15am for a 10:00 start.

<b>Purpose of Excursion</b>	To celebrate the graduation of students from Hawker Primary School
<b>Dates &amp; Times</b>	<b>Practice:</b> Tuesday 12 <sup>th</sup> December 9:15am - 2:45pm <b>Graduation Ceremony:</b> Wednesday 13 <sup>th</sup> December 10:00am (students leaving school from 9:15am)
<b>Activities</b>	Students will perform and participate in a graduation ceremony and a practice ceremony.
<b>Clothing &amp; Equipment</b>	Year 6 shirt and neat school uniform.
<b>Transport</b>	Children will walk with the Hawker Primary teachers unless raining, in which case a bus will be provided by Hawker College.
<b>Group Size</b>	54 Students and 4 adults
<b>Accompanying Teachers/LSA's</b>	Kathy Thompson, Ian Bottomley, Rachel Eisenberg, Alison Reid (Graduation ceremony).
<b>Cost</b>	Free

**Notes to Hawker School front office by Wednesday 6th December (Week 9)**

**Excursion Risk Assessment:** Available at the front office

**Behavioural expectations-** Hawker Students are expected to always display our SCARF values when representing the school, this includes school excursions.

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.*

*Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*



# HAWKER SCHOOL

Further information:

**Graduation:** The graduation ceremony starts at 10:00am at Hawker College in the Murranji Theatre.

Tickets are free, but limited, and can be ordered online through the Google form link below. 5 tickets will be allocated to each household, not including your Year 6 student. If you require more tickets, there are a limited amount of surplus tickets that can be allocated to your family. Please email either Ian Bottomley or Kathy Thompson if you wish to obtain more tickets. Please complete ticket orders by December 1<sup>st</sup> as surplus tickets will be allocated at this point.

On graduation day students will be expected to wear their Year 6 shirt and school uniform. Students are expected to arrive at school at 9:00am. Siblings wishing to attend will be required to arrive with their accompanying adults. They may be picked up from school prior to graduation and dropped back afterwards. Year 6 students are welcome to return to school after Graduation if they wish to. Hawker teachers will walk these students back to school.

## Graduation tickets link

<https://forms.gle/HvjBpTZJPbWzCAxf9>

Kind Regards,

Ian Bottomley and Kathy Thompson



# HAWKER SCHOOL

## **Excursion Permission Note for Parents**

I give permission for my child \_\_\_\_\_ in year \_\_\_\_\_ to:

Attend the practice ceremony on Tuesday 12<sup>th</sup> December at Hawker College. Walking to and from Hawker College with their teachers.

Attend the graduation ceremony on Wednesday 13<sup>th</sup> December at Hawker College. Walking to and from Hawker College with their teachers.

If staff decide that weather does not permit walking to Hawker College, students and teachers will catch a private bus provided by Hawker College.

*I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.*

*I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

The [Medical Information and consent](#) form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Yes ☐ No ☐

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes ☐ No ☐

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes ☐ No ☐

If yes, please provide these details

**Name of Parent/Carer: (please print)** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# HAWKER SCHOOL

35 Erldunda Circuit, Hawker ACT 2614  
P: 02 6142 2660 E: [info@hawkerps.act.edu.au](mailto:info@hawkerps.act.edu.au)  
[www.hawkerps.act.edu.au](http://www.hawkerps.act.edu.au)





## HAWKER SCHOOL

### Year 6 Graduation Dinner Disco Evening

**Wednesday 13<sup>th</sup> December (Week 10, Term 4)**

Dear Parents and Carers,

The following details relate to an evening event at the Hawker Primary School Hall. It is a dinner disco to celebrate Year 6 Graduation. The event will occur between 6:00pm and 8:00pm and will require drop off and pick up by an adult.

<b>Purpose of Excursion</b>	To celebrate graduation of students from Hawker Primary School
<b>Dates &amp; Times</b>	Wednesday 13 <sup>th</sup> December, Week 10, from 6:00pm – 8:00pm
<b>Activities</b>	Students will celebrate their achievements with a dinner and disco.
<b>Clothing &amp; Equipment</b>	Smart casual attire with appropriate footwear to dance in.
<b>Transport</b>	Children will be required to be dropped off and picked up at Hawker Primary School by an adult.
<b>Group Size</b>	50 Students and 5 adults
<b>Accompanying Teachers/LSA's</b>	Kathy Thompson, Ian Bottomley, Rachel Eisenberg and Alison Reid
<b>Cost</b>	\$5

*The school has made every effort to keep cost for this excursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.*

**Notes and money to Hawker School front office by Wednesday 6th December (Week 9)**

**Excursion Risk Assessment:** Available at the front office

**Behavioural expectations-** Hawker Students are expected to always display our SCARF values when representing the school, this includes school excursions.

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.*

*Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*



# HAWKER SCHOOL

Further information:

**The dinner disco will commence at 6:00pm in the Hawker Primary School Hall. Please walk your child to the front doors to be marked off upon arrival. Please pick up your child up by 8:00pm from the hall. Students will not be allowed to make their own way home. Dinner will be Pizza's, ordered through Domino's and dessert.**

**Please inform of us of any dietary requirements on the provided permission form.**

**Attire should be appropriate for dancing and meet school expectations. The dress code is smart casual. This is not a formal and gowns, heels, platforms and suits are not required, nor are fancy cars for drop offs.**

Kind Regards,

Ian Bottomley and Kathy Thompson



# HAWKER SCHOOL

## Excursion Permission Note for Parents

I give permission for my child \_\_\_\_\_ in year \_\_\_\_\_ to attend the Hawker Primary Graduation Dinner Disco on Wednesday 13<sup>h</sup> December 2023 at Hawker Primary School.

Dinner disco student dietary requirements: (including vegetarian or gluten free options)

---

*I agree to my child participating in the activities associated with this excursion mentioned previously. I have discussed with my child the need for expected behaviour on this excursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this excursion.*

*I agree that my child will be under the authority of the school for the duration of the excursion and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

The [Medical Information and consent](#) form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Yes ☐ No ☐

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes ☐ No ☐

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes ☐ No ☐

If yes, please provide these details



# HAWKER SCHOOL

## Dinner Disco Permission

Name of Parent/Carer: (please print) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### PAYMENT – Reference Child's Surname and Grad

I am paying the amount of \$ \_\_\_\_\_ Student Name: \_\_\_\_\_

☐ Electronic Funds Transfer to our bank account

Acct name: Hawker Primary School

BSB: 032 777

Acct no: 001404

**Reference: Child's surname and Grad**

☐ Credit Card –via Quickweb on our school website

☐ Cash or Cheque at the school office