



## HAWKER SCHOOL

### Year 4 - Birrigai Camp

Dear Parents and Carers,

The following details relate to the upcoming camp to Birrigai for Year 4.

<b>Dates &amp; Times</b>	Thursday 7th to Friday 8 <sup>th</sup> of December 2023 (Week 9, Term 4)
<b>Venue &amp; Transport</b>	Coach transport to and from Birrigai leaving school at <b>9:10am on Thursday 7<sup>th</sup> December</b> and returning to school at <b>2:45pm on Friday 8<sup>th</sup> December</b> (if the bus is delayed we will inform parents via text).
<b>Activities/Accommodation</b>	The focus of the camp will be on outdoor activities, which will develop self-confidence and encourage group cohesion and teamwork, cooperation and leadership skills. Activities will be led by Birrigai staff and Hawker teachers. Lunch and snacks will be provided for the duration of camp. Birrigai accommodation is provided in comfortable cabins. Teachers will sleep in the rooms between student cabins.
<b>Clothing &amp; Equipment</b>	Cool summer clothing including a sun smart hat. Suitable shoes for participation in outdoor activities (please see the packing list). Lunch both days, dinner, breakfast and snacks will be provided, however <b>students will need to bring a drink bottle</b> . Students will not be required to bring any additional food or drink. Parents are asked to supervise packing, so these items do not appear at camp. <b>Birrigai require documentation which provides them with the relevant information needed to safely manage the specific dietary needs of visitors to Birrigai. This form is attached and needs to be completed.</b>
<b>Accompanying Teachers/LSAs</b>	Amanda Thomas, Sofia Turello, Alison Reid, Amy Dean and Josh Houghton.
<b>Cost</b>	\$175 to cover bus, activities, meals and accommodation

*The school has made every effort to keep costs at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the excursion with the Principal. Please contact the front office if you would like to speak with the Principal.*

**Notes to Hawker School front office by Thursday 16<sup>th</sup> November**  
**Money to Hawker School front office by Fridays 1<sup>st</sup> December**

**Excursion Risk Assessment:** Available at the front office



## HAWKER SCHOOL

**Behavioural expectations-** Hawker Students are expected to always display our SCARF values when representing the school, this includes school excursions.

*Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour.*

### **MEDICATION**

If your child requires medication while on camp, please arrive at the school hall **between 8:30am - 8:45am on Thursday 7<sup>th</sup> December** to hand over medication to the designated first aid officer for the camp, Amanda Thomas.

- If your child requires medication on the day, a Medication Authorisation and Administration Record will need to be filled out (available from the front office) prior to Thursday 7<sup>th</sup> December.
- Medication is to be given to the designated first aid officer for the camp in a labelled zip lock bag with clear instructions in writing about dosage amounts and frequency.
- If your child gets motion sickness, please administer their tablet before coming to school. Don't forget to include a tablet for the return journey and to fill out a Medication Authorisation and Administration Record

If these requirements are not met, then normal first aid procedures will be followed. This means no medication can be administered, including antihistamines, paracetamol, etc.

If your child suffers from asthma, please ensure that a complete asthma plan is provided to the class teacher in addition to the general medical form. Please contact the front office if you have any further questions.

### **IMPORTANT DATES**

Friday 17<sup>th</sup> November – Camp notes due. This will allow teachers to make final arrangements and accommodate all student needs.

Friday 24<sup>th</sup> November – Final payment due. If you need help with the payment or would like to discuss a payment plan please contact the front office

Thursday 7<sup>th</sup> December – **8:30am - 8:45am arrive at school hall if your child has medication.**

**8:45am arrive at school hall if your child has no medication.**

Friday 8<sup>th</sup> December – **2:45pm Year 4 arrive back at school**

Thank you,  
Alison Reid  
Acting Principal



## HAWKER SCHOOL

### SEND BACK TO SCHOOL

- ☐ Permission note
- ☐ Student Agreement
- ☐ Payment note
- ☐ Birrigai Allergens/Food Restrictions note
- ☐ Asthma, Epilepsy, Allergy Medical Plans *if applicable* (as supplied from child's doctor or available from the front office)



### NOTES TO KEEP AT HOME

- ☐ Information sheet with dates, times etc.
- ☐ Packing list



## HAWKER SCHOOL

### PACKING LIST GUIDE

Please ensure **all** items are clearly labeled with your child's name.

- Broad brimmed hat
- 1 drink bottle (Birrigai does NOT provide drink bottles)
- 3 pairs of underwear
- 3 pairs of socks
- 3 t-shirts or tops **with sleeves**
- 1 warm jumper
- 2 pairs pants/shorts
- 1 set of pyjamas
- 2 pairs of enclosed shoes
- 1 towel
- Toiletries (shampoo, soap, toothbrush, toothpaste, hairbrush etc)
- Sunscreen
- Lip balm/lip block (optional)
- 2 plastic bags – for wet and dirty clothes
- A novel (optional)
- Small teddy or soft toy (optional)

#### Bedding:

- Pillow and pillowcase
- Sleeping bag and sheet (Birrigai does NOT provide blankets)

Please note that there is only enough room on the bus to carry one small suitcase, one pillow and one sleeping bag per student. Students will be carrying their own luggage from the bus to the cabins.

Remember this an outdoor education camp. While all care will be taken, clothing may get very dirty. Please do not send 'good' clothes.

#### **Do NOT bring:**

- Any food, including lollies or chewing gum
- Electronic devices, such as mobile phones or electronic games
- Jewellery/valuables



## HAWKER SCHOOL

### Birrigai Camp Permission Note for Parents

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to attend the Birrigai Camp on Thursday 7<sup>th</sup> and Friday 8<sup>th</sup> December 2023, travelling to and from Birrigai by coach.

*I agree to my child participating in the activities associated with this carnival mentioned previously. I have discussed with my child the need for expected behaviour at this event. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this event.*

*I agree that my child will be under the authority of the school for the duration of the event and that the school is authorised to return my child to school or home at my expense if the school considers that circumstances warrant such action. I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.*

The [Medical Information and consent](#) form only needs to be completed once/year prior to the first excursion unless there are changes to the details on this form. Are there any changes to this form?

Yes ☐ No ☐

If yes, an updated *Medical Information and Consent Form* is required to be completed (available through the front office).

Will your child require medication to be administered during the excursion (e.g. allergy medication, pain relief)?

Yes ☐ No ☐

If yes, please complete a *Medication Authorisation and Administration Record* (available through the front office).

Is there any additional information you need to provide to support your child's participation in this excursion?

Yes ☐ No ☐

If yes, please provide these details

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**Foods my child is allergic to or cannot eat due to religious reasons:**

(Not to be confused with foods they don't like)

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**Name of Parent/Carer: (please print)** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## HAWKER SCHOOL

### Year 4 Birrigai Camp PAYMENT - \$175

I am paying the amount of \$ \_\_\_\_\_ Student Name: \_\_\_\_\_

☐ Electronic Funds Transfer to our bank account - **Reference Child's Surname and Yr 4 Birrigai**

Acct name: Hawker Primary School

BSB: 032 777

Acct no: 001404

☐ Credit Card –via Quickweb on our school website

☐ Cash or Cheque at the school office



## HAWKER SCHOOL

### Student Agreement

#### Year 4 Camp

Thursday 7<sup>th</sup> December to Friday 8<sup>th</sup> December 2023



Student Name: \_\_\_\_\_ Class: \_\_\_\_\_

Class Teacher: \_\_\_\_\_

☐ I \_\_\_\_\_ agree that I will behave in a safe, courteous and cooperative manner during the camp, always remembering our SCARF values.

☐ I will listen to and follow instructions carefully for my own safety and that of others.

☐ I will obey all the rules of the camp as explained by Birrigai staff, Hawker School staff and all adult helpers.

☐ I will not bring anything to camp that is on the 'What not to bring' list including: aerosol sprays, electronic devices such as mobile phones, electronic games, jewellery/valuables, or extra food such as chewing gum or lollies.

☐ I will not deliberately disturb other students in my cabin or at the camp during the night.

☐ I understand that if I break the agreement that I could have to sit out of further activities for a time. My parents may be called, and in extreme cases I could be sent home.

Signed Student: \_\_\_\_\_

Signed Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_